

WASIC Organizational Document

2025 Update



SUSTAINABLE
FORESTRY
INITIATIVE
WASHINGTON

SFI-01148

Why organize?

To equally and **fairly distribute**
SIC responsibilities and workload
among SFI Participants

Washington SFI Program Participants

The SFI standard requires participation in the state implementation committee.
See 16.2 & 17.3

A list of Washington program participants was developed from the SFI website. A company must be an SFI program participant to serve in a SIC position.

A rotation schedule was developed based on the pool of Washington SFI program participants.

SIC Officer Positions and Terms

Vice Chair

Term: One year minimum

In coordination with Chair, and voted on by SIC members, may run multiple terms

- Rotates to Chair following term as Vice Chair

Duties:

- Participate in three SIC meetings per year plus any regional meetings
- Stand in for Chair at meetings/other functions if Chair is unavailable
- Participate in monthly SIC leadership meetings
- Communicate with WCLA on logger training needs
- Manage public outreach plan (with support from Coordinator)

Chair

Term: One year minimum

In coordination with Vice Chair, and voted on by SIC members, may run multiple terms

- Rotates to Past Chair following term as Chair

Duties:

- Facilitate at least three meetings (Feb, June, Oct) for the SIC per year
- Participate in monthly SIC leadership meeting
- Liaison with SFI, Inc. and other industry groups (e.g. Washington Contract Loggers, ATFS, SAF)
- Coordinate & communicate with regional SICs
- Manage annual budget
- Fulfill Treasurer duties as needed: Coordinate invoicing through WFPA, Approve bills for WFPA to pay, Create and provide spending/budget reports for SIC meetings
- Craft annual SIC dues letter by January
- Attend WCLA Safety Conference in January

Past Chair

Term: One year minimum

Duties:

- Consult for one year as “past chair”
- Participate in monthly SIC leadership meeting
- Prepare Annual SFI-SIC Survey

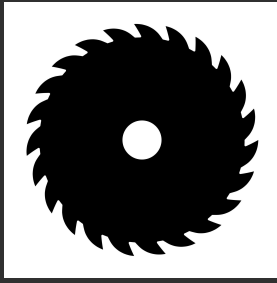
Sub-committees



Scholarship

Coordinator works with sub-committee

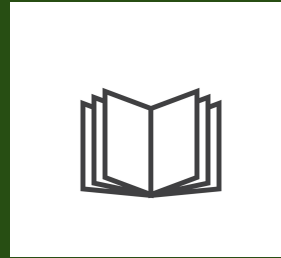
Goal: Increase recognition of SFI with young people and support those pursuing education/career in forestry



Exceptional Logging Contractor

Rick Hanson was lead
New lead TBD

Goal: Recognize our invaluable logging partners and increase recognition of SFI within forest operations community



Advertising

Michelle Metcalf (WY)
is lead

Goal: Increase recognition of SFI



Outreach

Vice Chair, Coordinator
work with
sub-committee

Goal: Participate in outreach events to increase recognition of SFI and support other projects, events, and programs that promote WA sustainable forestry

Participant Rotation

- SIC leadership positions rotate at February meeting.
- After a company fulfills rotation through SIC leadership positions, the company will move to the end of the rotation list.
- New SFI program participants are added to the end of the rotation list.
- If a participant drops out, everyone shifts up one spot.

1	Rayonier <i>2025 Chair</i>
2	Port Townsend Paper Company <i>2026 Chair</i>
3	Green Diamond Resource Company <i>2027 Chair</i>
4	Port Blakely Tree Farms <i>2028 Chair</i>
5	Manulife Investment Management <i>2029 Chair</i>
6	American Forest Management <i>2030 Chair</i>
7	Campbell Global <i>2031 Chair</i>
8	Yakama Forest Products / Yakama Nation
9	Fruit Growers Supply Company
10	Molpus Timberland Investments
11	Nuveen Natural Capital
12	Georgia Pacific <i>Chair 14–15</i>

13	Packaging Corporation of America <i>Chair 2015–16</i>
14	Stimson Lumber <i>Chair 2017–18, 2018–19</i>
15	Weyerhaeuser Company <i>Chair 2019–20</i>
16	Smurfit WestRock <i>Chair 2020–21</i>
17	TTG Forestry Services
18	The Conservation Fund
19	Chinook Forest Partners
20	Interfor
21	WA DNR
22	Boise Cascade
23	Canyon Lumber Company Canyon 2022
24	Sierra Pacific Industries <i>Chair 2023</i>
25	Hampton Lumber <i>Chair 2024</i>

Organizational Support

Western Forestry & Conservation Association

Coordinator

admin@wasfi.org

- Draft, finalize, and distribute meeting agendas and highlights to SIC contact list.
- Maintain a contact list for the SIC, including leadership position rotation schedule.
- Oversee and coordinate website maintenance.
- Coordinate monthly SIC leadership meetings and membership meetings
- Plan June field tour in partnership with partner site
- Coordinates scholarship efforts
- Support SIC presence at outreach events

Washington Forest Protection Association

Bookkeeper

kking@wfpa.org

WFPA manages accounting and banking transactions:

- Deposit contributions to the SIC
- Pay bills for SIC expenses as authorized
- Maintain SIC account balance, reconciled to bank statements
- Provide monthly Profit & Loss Budget vs Actual, balance sheet, and AR Aging Summary
- Coordinate invoicing with Chair and Coordinator
- Send bills for Chair to approve
- Participate in SIC leadership meetings as requested