

WASIC Organizational Document

2025 Update



SUSTAINABLE
FORESTRY
INITIATIVE
WASHINGTON

SFI-01148

Why organize?

To equally and **fairly distribute**
SIC responsibilities and workload
among SFI Participants

Washington SFI Program Participants

The SFI standard requires participation in the state implementation committee.

See 16.2 &17.3

A list of Washington program participants was developed from the SFI website. A company must be an SFI program participant to serve in a SIC position.

A rotation schedule was developed based on the pool of Washington SFI program participants.

SIC Officer Positions and Terms

Vice Chair

Term: One year minimum

In coordination with Chair, and voted on by SIC members, may run multiple terms

- Rotates to Chair following term as Vice Chair

Duties:

- Participate in three SIC meetings per year plus any regional meetings
- Stand in for Chair at meetings/other functions if Chair is unavailable
- Participate in monthly SIC leadership meetings
- Communicate with WCLA on logger training needs
- Manage public outreach plan (with support from Coordinator)

Chair

Term: One year minimum

In coordination with Vice Chair, and voted on by SIC members, may run multiple terms

- Rotates to Past Chair following term as Chair

Duties:

- Facilitate at least three meetings (Feb, June, Oct) for the SIC per year
- Participate in monthly SIC leadership meeting
- Liaison with SFI, Inc. and other industry groups (e.g. Washington Contract Loggers, ATFS, SAF)
- Coordinate & communicate with regional SICs
- Manage annual budget
- Fulfill Treasurer duties as needed: Coordinate invoicing through WFPA, Approve bills for WFPA to pay, Create and provide spending/budget reports for SIC meetings
- Craft annual SIC dues letter by January
- Attend WCLA Safety Conference in January

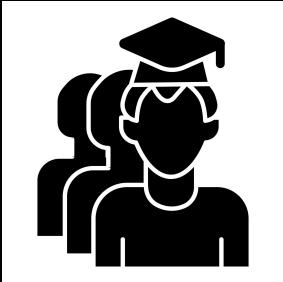
Past Chair

Term: One year minimum

Duties:

- Consult for one year as “past chair”
- Participate in monthly SIC leadership meeting
- Prepare Annual SFI-SIC Survey

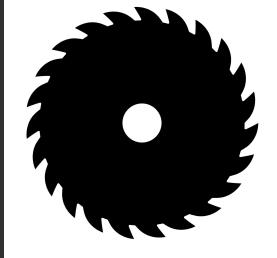
Sub-committees



Scholarship

Coordinator works with sub-committee

Goal: Increase recognition of SFI with young people and support those pursuing education/career in forestry



Exceptional Logging Contractor

Rick Hanson was lead
New lead TBD

Goal: Recognize our invaluable logging partners and increase recognition of SFI within forest operations community



Advertising

Michelle Metcalf (WY) is lead

Goal: Increase recognition of SFI



Outreach

Vice Chair, Coordinator work with sub-committee

Goal: Participate in outreach events to increase recognition of SFI and support other projects, events, and programs that promote WA sustainable forestry

Participant Rotation

- SIC leadership positions rotate at February meeting.
- After a company fulfills rotation through SIC leadership positions, the company will move to the end of the rotation list.
- New SFI program participants are added to the end of the rotation list.
- If a participant drops out, everyone shifts up one spot.

1	Rayonier 2025 Chair
2	Port Townsend Paper Company 2026 Chair
3	Green Diamond Resource Company 2027 Chair
4	Port Blakely Tree Farms 2028 Chair
5	Manulife Investment Management 2029 Chair
6	American Forest Management 2030 Chair
7	Campbell Global 2031 Chair
8	Yakama Forest Products / Yakama Nation
9	Fruit Growers Supply Company
10	Molpus Timberland Investments
11	Nuveen Natural Capital
12	Georgia Pacific Chair 14–15

13	Packaging Corporation of America Chair 2015–16
14	Stimson Lumber Chair 2017–18, 2018–19
15	Weyerhaeuser Company Chair 2019–20
16	Smurfit WestRock Chair 2020–21
17	TTG Forestry Services
18	The Conservation Fund
19	Chinook Forest Partners
20	Interfor
21	WA DNR
22	Boise Cascade
23	Canyon Lumber Company Canyon 2022
24	Sierra Pacific Industries Chair 2023
25	Hampton Lumber Chair 2024

Organizational Support

Western Forestry & Conservation Association

Coordinator

admin@wasfi.org

- Draft, finalize, and distribute meeting agendas and highlights to SIC contact list.
- Maintain a contact list for the SIC, including leadership position rotation schedule.
- Oversee and coordinate website maintenance.
- Coordinate monthly SIC leadership meetings and membership meetings
- Plan June field tour in partnership with partner site
- Coordinates scholarship efforts
- Support SIC presence at outreach events

Washington Forest Protection Association

Bookkeeper

kking@wfpa.org

WFPA manages accounting and banking transactions:

- Deposit contributions to the SIC
- Pay bills for SIC expenses as authorized
- Maintain SIC account balance, reconciled to bank statements
- Provide monthly Profit & Loss Budget vs Actual, balance sheet, and AR Aging Summary
- Coordinate invoicing with Chair and Coordinator
- Send bills for Chair to approve
- Participate in SIC leadership meetings as requested