

Washington SIC Inconsistent Practices Process

Introduction

- Any individual can report and raise the issue of a perceived Inconsistent Practice to the Washington SFI Implementation Committee (WA SIC). An Inconsistent Practice is a deviation from the requirements of the current Sustainable Forestry Initiative® Standard. The WA SIC has the responsibility to acknowledge complaints, notify affected parties, encourage follow-up, and maintain records.

Process

- Complaints may be received through a number of different entities including WA SIC website, the Sustainable Forestry Board, the Sustainable Forestry Initiative, Inc., or other resource based agencies. The complaint and contact information for the registrant is referred to the WA SIC Chairperson
- The SIC Chairperson will assess the issue and determine if the complaint is frivolous or if it merits investigation.
- The SIC Chairperson notifies the responsible party and requests follow-up. The chair offers to facilitate communication between affected parties.
- Responsible parties are encouraged to investigate the allegations, provide the complaint registrant with a written response, and copy the WA SIC.
- Corrective actions, if any, are the responsibility of the SFI participant based upon their internal organization policy.
- The SIC will maintain records of complaints in accordance with SIC records retention guidelines.